



# Riverside County Advisory Council on Aging

## REGULAR MEETING

December 12, 2018

10:00 a.m. – 2:00 p.m.

6296 River Crest Drive, Suite K, Riverside, CA 92507

44-199 Monroe Street, Room 402, Indio, CA 92201

## AGENDA

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### 1. First Order of Business– Barbara Mitchell, Vice Chair

- 1.1. Call to Order
  - 1.2. ADA Guidelines Review
  - 1.3. Invocation
  - 1.4. Pledge of Allegiance
  - 1.5. Establish Quorum – Eileen Packer, Parliamentarian
  - 1.6. Introductions
  - 1.7. Reports and Reminders
  - 1.8. Public Comment
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### 2. Action Items – Barbara Mitchell, Vice Chair

#### 2.1. Motion to approve the **Minutes of the November 14, 2018, meeting.**

Motion by:

Seconded by:

Notes:

Result:

#### 2.2. Motion to approve the **Advisory Council on Aging Amended Bylaws.**

Motion by:

Seconded by:

Notes:

Result:

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### 3. Discussion Items

- 3.1. [Housing Legislation Update](#) – Javier Lopez
  - 3.2. Service Award Plaque – Gary Robbins
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### 4. Reports/Reminders

- 4.1. [AC Meeting Schedule](#) – Gary Robbins
  - 4.2. Strategic Plan Update – Gary Robbins
  - 4.3. Volunteer Recognition – Gary Robbins
  - 4.4. Holiday Gift Drive Update – Renée Dar-Khan
  - 4.5. Other reports and reminders – Gary Robbins
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### 5. Advisory Council Committee and Liaison Reports

- 5.1. Healthy Living Committee Report – Bev Greer
  - 5.2. IHSS Advisory Council Liaison Report – Barbara Mitchell
  - 5.3. Other Advisory Committee and Liaison Reports – Members with Updates
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**6. Closing Comments – All**

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**7. White Elephant Gift Exchange**

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**8. Adjourn – Gary Kelley, Chair**

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## Riverside County Board of Supervisors

**District I:** Supervisor Kevin Jeffries

**District IV:** Supervisor V. Manuel Perez

**District II:** Supervisor John F. Tavaglione

**District V:** Supervisor Marion Ashley

**District III:** Supervisor Chuck Washington

## Office on Aging Staff

- **Director:** Jewel Lee
- **Deputy Director for Administration:** Rachele Román
- **Deputy Director for Senior Programs and Operations:** Gary Robbins
- **Supervising Program Specialist:** Renée Dar-Khan
- **Senior Program Specialist:** Stephen Geist
- **Program Specialist:** Stacie Catlin
- **Executive Assistant:** Ryan Emblem

## Advisory Council Officers

**Chair:** Gary Kelley

**Vice Chair:** Barbara Mitchell

**Parliamentarian:** Eileen Packer

## Board of Supervisors Appointees

**District I:** Gary Kelley

**District IV:** Javier Lopez

**District II:** Sharron Lambeth

**District V:** Gloria Sanchez (LoA)

**District III:** Arthur W. Salyer

## Advisory Council Members

Beverly Greer

Cynthia Mendez (LoA)

Doris Morgan-Hayes

Luella Thornton

Lynda House

Steve Mehlman

Vee Maiden

Vacant

Vacant

Vacant

\* LoA = Leave of Absence

## Advisory Council Standing Committees

Executive	Membership	Community Connection	Healthy Living
Gary Kelley – Chair Barbara Mitchell Eileen Packer	Vee Maiden – Chair Sharron Lambeth Barbara Mitchell Eileen Packer	Cynthia Mendez- Chair Luella Thornton- Vice Chair Doris Morgan-Hayes Vee Maiden Phyllis Purcell (CSL)	Bev Greer – Chair Barbara Mitchell– Vice Chair Sharron Lambeth Luella Thornton Eileen Packer Lynda House

## Advisory Council Subcommittees & Ad Hoc Committees

Planning (Sub-Committee)	Office on Aging Award (Sub-Committee)	Communications (Sub-Committee)
Gloria Sanchez- Chair Barbara Mitchell Steve Mehlman Eileen Packer Bev Greer	Vee Maiden – Chair Sharron Lambeth Barbara Mitchell Eileen Packer	Steve Mehlman – Chair Gloria Sanchez
<b>Bylaws Committee</b> (Ad Hoc Committee)		<b>Nominating Committee</b> (Ad Hoc Committee)
Eileen Packer – Chair Barbara Mitchell Cynthia Mendez Steve Mehlman		To be determined biennially.  The next committee will be chosen: January 2019.

## Advisory Council Liaisons

- **California Senior Legislature:** Mark Cox, Senior Assemblymember
- **California Senior Legislature:** Phyllis Purcell, Senior Assemblymember
- **California Senior Legislature:** Steve Mehlman, Senior Senator
- **Homeless Continuum of Care:** Barbara Mitchell
- **Foundation on Aging:** Gloria Sanchez
- **Grandparents Raising Grandchildren:** Sharron Lambeth
- **IHSS Advisory Council:** Barbara Mitchell
- **Older Adults System of Care:** Barbara Mitchell
- **Transportation Services:** Cynthia Mendez
- **Transportation Services:** Steve Mehlman
- **Triple A Council of California:** Gloria Sanchez
- **Veterans Services:** Vee Maiden

## Advisory Council on Aging Meeting Guidelines/Requirements

**Materials Distributed:** In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the Office on Aging, 6296 River Crest Drive, Suite K, Riverside, CA 92507.

**ADA:** In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to attend an Advisory Council on Aging meeting, please contact Stacie Catlin at (800) 510-2020, (951) 867-3800, or TTD 711. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

**Public Comments:** Each speaker may be limited to speak two (2) minutes or less depending on the number of speakers. At the direction of the Chair or by majority vote of the Council, the two (2) minute time limitation may be waived, increased or reduced. The maximum time for public comment for any individual item or topic may be limited to fifteen (15) minutes. The Council may terminate public comments if such comments become repetitious or disruptive. Any written documents to be distributed or presented to the Council shall be submitted to the Council's assigned staff. This policy applies to Public Comments and general comments on agenda items. Under the Brown Act, the Council will not take action on or discuss matters raised which are not posted 72 hours in advance. Council members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.